

## Nicholson 31 Owners Association

### DATA PRIVACY POLICY

#### 1. About this Policy

- . 1.1 This policy explains when and why we collect personal information about our members, how we use it, how we keep it secure and your rights in relation to it.
- . 1.2 We may collect, use and store your personal data, as described in this Data Privacy Policy and as described when we collect data from you.
- . 1.3 We reserve the right to amend this Data Privacy Policy from time to time without prior notice. You are advised to check our website [nicholson31.com](http://nicholson31.com) for any amendments (but amendments will not be made retrospectively).
- . 1.4 We will always comply with the General Data Protection Regulation (**GDPR**) when dealing with your personal data. Further details on the GDPR can be found at the website for the Information Commissioner ([www.ico.gov.uk](http://www.ico.gov.uk)). For the purposes of the GDPR, we will be the “controller” of all personal data we hold about you.

#### 2. Who are we?

- 2.1 We are the Nicholson 31 Owners Association. Our Honorary Secretary can be contacted via email at [hon.sec@nicholson31.com](mailto:hon.sec@nicholson31.com)

#### 3. How we protect your personal data

- 3.1 The Nicholson 31 Association has a world-wide membership. Members who agree to having their personal data available on the web-site agree to data being transferred outside of the EU.
- 3.2 We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorised alteration or destruction.
- 3.3 Please note however that where you are transmitting information to us over the internet this can never be guaranteed to be 100% secure.
- 3.4 We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

#### 4. What information we collect and why.

Type of information	Purposes	Legal basis of processing
Member's name, address, telephone numbers, e-mail address(es).	Managing the Member's membership of the Association	Performing the Association's contract with the Member  For the purposes of our legitimate interests in operating the Association.
The name and details of the members yacht	Managing the Member's membership of the Association	Performing the Association's contract with the Member.
Photos and videos of members and their boats	Putting on the Association's website and social media pages, using in press releases <b>and publications of the Association.</b>	Consent: we will seek the Member's consent on their membership application form and <b>from time to time thereafter.</b>  The Member may withdraw their consent at any time by contacting <b>the Honorary Secretary</b> by e-mail or letter.
The Member's name and e-mail address	Creating and managing the Association's online Membership Directory.	Consent: we will seek the Member's consent on their membership application form and <b>from time to time thereafter.</b>  The Member may withdraw their consent at any time by contacting <b>the Honorary Secretary</b> by e-mail or letter to tell us that they no longer wish their details to appear in the Membership Directory.
Radio call signs/MMSI numbers	Collected for a rally/cruise and shared between those participating in a rally/cruise.	For the purposes of our legitimate interests in ensuring that boats on a rally/cruise can maintain contact with each other
Non - members names and e-mail address	For facilitation of the Association's aims of promoting wider class ownership and information	Consent: we will seek non-members consent when contacts, requests for assistance and/or support are received.  <b>The information will be held for a specified time, to be agreed with the individual.</b> Non-members will have the same rights as members to have details altered or removed.
Anecdotal details of the Nicholson 31 fleet; yachts belonging to non-members.	Current history of the Nicholson 31 fleet of yachts updated for historical purposes.	To ensure that the history of the Nicholson 31 fleet is properly recorded for posterity

(Revisions of May 2019 in bold)

## 5. Who else has access to the information you provide us?

5.1 We will not share your personal data with any third parties without your prior consent (which you are free to withhold) except where required to do so by law or as set out in the table above.

## 6. How long do we keep your information?

6.1 We will hold your personal data on our systems for as long as you are a member of the Association and for as long afterwards as is necessary to comply with our legal obligations. We will review your personal data every year to establish whether we are still entitled to process it. If we decide that we are not entitled to do so, we will stop processing your personal data except that we will retain your personal data in an archived form in order to be able to comply with future legal obligations e.g. compliance with tax requirements and exemptions, and the establishment, exercise or defence of legal claims.

6.2 The Association may retain historical archives for example but not limited to, records of newsletters, an ongoing record of yacht details, records of regattas and cruises.

## 7. Your rights

7.1 You have rights under the GDPR:

- (a) to access your personal data
- (b) to be provided with information about how your personal data is processed
- (c) to have your personal data corrected
- (d) to have your personal data erased in certain circumstances
- (e) to object to or restrict how your personal data is processed
- (f) to have your personal data transferred to yourself or to another business in certain circumstances.

7.2 You have the right to take any complaints about how we process your personal data to the Information Commissioner:

<https://ico.org.uk/concerns/>

0303 123 1113.

Information Commissioner's Office Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

For more details, please address any questions and requests regarding our data practices to our Webmaster who can be contacted at [hon.webmaster@nicholson31.com](mailto:hon.webmaster@nicholson31.com)